

Run with options - Semester Effort Report - Master List

Select how you want to run and receive your report.

Format:

Excel 2002

 Click [Advanced options](#) for additional options.

Language:

English (United States)

Delivery:

- View the report now
- Print the report in PDF format:

[Select a printer...](#)

- Send me the report by email

Prompt values:

No values saved

- Prompt for values

Report Viewer - Semester Effort Report - Master List

Keywords:

Type one or more keywords separated by spaces.

2917 

[Options](#) ▾

Results:

29170000 - MD-ORTHOPAEDICS / REHAB
29170100 - MD-ORTHOPAEDICS-GENERAL
29170200 - MD-MUSCULOSKELETAL TRNG CTR

→

←

[Select all](#) [Deselect all](#)

*** Choices:**

[Select all](#) [Deselect all](#)

myufl Report Viewer - Semester Effort Report - Master List

Keywords:

Type one or more keywords separated by spaces.

2917

[Options](#) ▾

Results:

- 29170000 - MD-ORTHOPAEDICS / REHAB
- 29170100 - MD-ORTHOPAEDICS-GENERAL
- 29170200 - MD-MUSCULOSKELETAL TRNG CTR

[Select all](#) [Deselect all](#)

*** Choices:**

- 29170000 - MD-ORTHOPAEDICS /
- 29170100 - MD-ORTHOPAEDICS-(
- 29170200 - MD-MUSCULOSKELET

[Select all](#) [Deselect all](#)

If you used the Run with Options icon, you will see this final screen and will need to press OK to finish.

Enterprise Reporting



You selected to run Semester Effort Report - Master List as follows:

Time: now

Send the report by email: 35193620 (ssindle@ufl.edu)

Formats: HTML, Excel 2000 Single Sheet, Excel 2002

Languages: English (United States)

SelectDepartments: '29170000 - MD-ORTHOPAEDICS / REHAB', '29170100 - MD-ORTHOPAEDICS-GENERAL', '29170200 - MD-MUSCULOSKELETAL TRNG CTR'


Click OK to run the report or click Cancel to return to your selection.

Show this dialog in the future

Obtain Effort Home Department for a specific Employee

REMEMBER to set your PopUp Blocker to – **PopUps OK**

- Enterprise Reporting > Access Reporting (Public Folders) > Human Resources Information > Workforce Information > Effort Tracking then
- At **Semester Effort Report – MASTER LIST**
- Choose second option **Enter Employee ID Prompt**
- **Enter the Employee ID** as KEYWORD and hit **SEARCH**
- Choose **SELECT ALL** then **INSERT**
- Click **FINISH**


 Report Viewer - Semester Effort Report - Master List

[Semester Effort Report - Master List](#)

--- Prompts ---

Select Department:

Keywords:
Type one or more keywords separated by spaces.

[Options](#) ▾

Results:

[Select all](#) [Deselect all](#)

Choices:


[Select all](#) [Deselect all](#)

Insert →

← Remove

Enter Employee ID:

Keywords:
Type one or more keywords separated by spaces.

[Options](#) ▾

Results:

52900620 - Ulmer, Tyson Harlow

[Select all](#) [Deselect all](#)

Choices:


[Select all](#) [Deselect all](#)


Insert →

← Remove

REMEMBER !!!!! to set your PopUp Blocker to – **PopUps OK**



---- Or ----

Enter Employee ID:
Keywords:
Type one or more keywords separated by spaces.
5290 Search 

[Options](#) 

Results:

52900620 - Ulmer, Tyson Harlow

Insert 
 Remove

Choices:

52900620 - Ulmer, Tyson Harlow

[Select all](#) [Deselect all](#) [Select all](#) [Deselect all](#)

Cancel < Back Next > **Finish**

	<h2>Employee Master List Report</h2>	Run Date: 39374		
Dept ID	Dept Desc	Employee ID	Employee Name	Jobcode Desc
29040100	MD-ANESTHESIOLOGY-GENERAL	52900620	Ulmer, Tyson Harlow	RESIDENT